



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, MARCH 7, 2023

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, March 7, 2023 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Burkholder.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Bruzzese.

2. Roll Call

Vice-Chair Burkholder noted that Student Trustee Johnstone was asked to be excused and Trustee Benoit joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit		✓		
Joseph Bruzzese	✓			
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers	✓			
Doug Joyner	✓			
Jim Marino	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Charlotte Johnstone				✓
Steffen Zylstra	✓			

The following staff were in attendance:

**Camillo Cipriano**, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato, Pat Rocca**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

**3. Approval of the Agenda**

Moved by Trustee Marino

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of March 7, 2023, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the Agenda.

**5. Approval of Minutes of the Committee of the Whole Meeting of February 14, 2023**

Moved by Trustee Joyner

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of February 14, 2023, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.2 Capital Projects Progress Report Update**

Presented for information.

**6.3 Niagara Catholic District Board Improvement Plan for Student Achievement and Well-Being**

Presented for information.

Moved by Trustee Huibers

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

## **B. PRESENTATIONS**

## **C. GOVERNANCE POLICIES**

### **1. Governance Policies for Recommendation to the Board**

#### **1.1. Environmental Stewardship & Sustainability Policy (NEW)**

Clark Euale, Controller of Facilities Services presented feedback received from the vetting process and highlighted recommended amendments to the Environmental Stewardship & Sustainability Policy (NEW), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- No amendment

Moved by Trustee Marino

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Environmental Stewardship & Sustainability Policy (NEW), as presented, with vetting comments reflected in the Administrative Operational Procedures.

**APPROVED**

#### **1.2. School Operations for Inclement Weather and Workplace Closure Policy (500.1)**

Lee Ann Forsyth-Sells, Superintendent of Education presented feedback received from the vetting process and highlighted recommended amendments to the School Operations for Inclement Weather and Workplace Closure Policy (500.1), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- No amendment

Moved by Trustee Bruzzese

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the School Operations for Inclement Weather and Workplace Closure Policy (500.1), as presented.

**APPROVED**

#### **1.3. Student Senate – Elementary Policy (100.6.2)**

Kim Kinney, Superintendent of Education presented feedback received from the vetting process and highlighted recommended amendments to the Student Senate – Elementary Policy (100.6.2), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- No amendment

Moved by Trustee Huibers

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Senate – Elementary Policy (100.6.2), as presented.

**APPROVED**

**1.4. Student Senate – Secondary Policy (100.6.1)**

Superintendent Kinney presented feedback received from the vetting process and highlighted recommended amendments to the Student Senate – Secondary Policy (100.6.1), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- Paragraph 2 – remove the word “*various*” and replace the word “*populations*” with the word “*communities*”

Moved by Trustee Huibers

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Senate Policy – Secondary Policy (100.6.1), as amended.

**APPROVED**

**2. Governance Policies Prior to Vetting**

**2.1. Employee Code of Conduct and Ethics Policy (201.17)**

Julia Tiessen, Executive Officer of Human Resources, presented the Employee Code of Conduct and Ethics Policy (201.17).

The Committee of the Whole suggested the following amendments:

- No amendment

The Committee of the Whole requested that the Employee Code of Conduct and Ethics Policy (201.17), be vetted from March 8, 2023 to April 19, 2023 with a recommended deadline for presentation to the Committee of the Whole in May, for consideration to the Board in May.

**2.2. Niagara Catholic Education Award of Distinction Policy (100.7)**

Pat Rocca, Superintendent of Education, presented the Niagara Catholic Education Award of Distinction Policy (100.7).

The Committee of the Whole suggested the following amendments:

- No amendment

The Committee of the Whole requested that the Niagara Catholic Education Award of Distinction Policy (100.7), be vetted from March 8, 2023 to April 19, 2023 with a recommended deadline for presentation to the Committee of the Whole in May, for consideration to the Board in May.

**3. Governance Policy Review Schedule**

Director Cipriano presented the Governance Policy Review Schedule.

**D. COMMITTEE AND STAFF REPORTS**

**1. Creating Safe and Inclusive Spaces for Students with Developmental, Physical and Medical Needs**

Gino Pizzoferrato, Superintendent of Education provided background information on Creating Safe and Inclusive Spaces for Students with Developmental, Physical and Medical Needs and introduced Student Support Facilitators Janet Rylett and Grace Brochu.

Ms. Rylett and Ms. Brochu presented the Creating Safe and Inclusive Spaces for Students with Developmental, Physical and Medical Needs report for Trustee information.

Ms. Brochu answered questions of Trustees.

**2. Monthly Updates**

**2.1 Student Trustees' Update**

Student Trustee Zylstra presented a brief verbal update on the current activities of the Student Senate.

**2.2 Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Kinney**

- After school Math Club has expanded to over 60 elementary teachers that will service over 400 students in our elementary schools.
- In alignment with our Multi-Year Strategic Plan's goal to anchor our work in the Gospel, All schools are being challenged to participate in the Development and Peace "Major Mustard Seed Challenge of 2023".

**Superintendent Pizzoferrato**

- Niagara Catholic schools participated in the 25<sup>th</sup> Annual Kids Helping Kids fundraiser in February and to date have raised \$36,872. This is an increase of over \$4,000 from last year's total.

**E. INFORMATION**

**1. Trustee Information**

Director Cipriano reminded Trustees of the Family and Children's Services Gala on April 21, 2023.

Trustees were asked to confirm their attendance with Anna Pisano.

## **F. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

- 1.1 Director Cipriano reminded Trustees of the Growth and Retention Ad Hoc Committee meeting at 6:00 pm on Wednesday March 8, 2023.

## **G. BUSINESS IN CAMERA**

Nil

## **H. REPORT ON THE IN-CAMERA SESSION**

## **I. ADJOURNMENT**

Moved by Trustee Bruzzese

**THAT** the March 7, 2023 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 7:51 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **March 7, 2023.**

Approved on **April 11, 2023.**

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Rhianon Burkholder  
Vice-Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer